



MINORITY AND WOMEN OWNED BUSINESS ENTERPRISE (MWBE) FOR BUSINESSES LOCATED OUTSIDE OF CHARLES COUNTY, MD REGISTRATION APPLICATION

In order to qualify for Minority/Women Business (MWBE) status at least **51%** of the business **must be owned** by one of the groups identified below and must be certified with [MDOT](#).

MDOT Certification: _____ Exp. Date: _____

Other recognized MWBE certifications:

General Information

Business Legal Name: _____

Trade Name: _____

Federal Tax Identification Number (EIN or SSN): _____ DUNs Number: _____

Date Business Established: _____ Date Incorporated: _____

Mailing Address: _____

Physical Address: _____

Company's Point of Contact:

Contact Name _____ Title _____

Phone Number _____ Email _____

Company Information:

Phone Number: _____ Email: _____

Website: _____ Total Number of Employees: _____



Business Information

Type of Business:

- Sole Proprietorship Limited Liability Company (LLC) Limited Liability Partnership (LLP)
- Corporation Partnership

Minority/Woman Ownership:

Total Number of Partners: _____

Minority Owner(s) Name		Title	Ownership Percentage	Minority Class Code*
<input type="checkbox"/> Minority <input type="checkbox"/> Women				
<input type="checkbox"/> Minority <input type="checkbox"/> Women				
<input type="checkbox"/> Minority <input type="checkbox"/> Women				
<input type="checkbox"/> Minority <input type="checkbox"/> Women				

***Minority Classification Codes** (*Minority Classes Recognized by Charles County Government*)

- African American (AA) Hispanic (HS)
- American Indian/Native American (NA) Women (WN)
- Asian (AN)

Please check the box that most appropriately describes your business:

- Architectural & Engineering Services
- Construction
- Professional Services (i.e., Accountants, Appraisers, Attorneys, Business Consultants, Real Estate Brokers)
- Retailer
- Wholesaler
- Other Services (i.e., Snow Removal, Electrical, Moving & Storage, Towing & Transport)

NAICS Code: _____



Submit your completed application and required documents or to direct questions:

Charles County Economic Development
mwbe@meetcharlescounty.com

Required Supporting Documentation

Application must be submitted with legible copies of the following:

- Valid Identification (Driver's License, Military ID, or Passport)
- Signed copy of your business [IRS W-9](http://www.irs.gov/pub/irs-pdf/fw9.pdf) Form <http://www.irs.gov/pub/irs-pdf/fw9.pdf>
- Maryland Department of Transportation (MDOT) MWBE Certification Letter